

CIRIA Membership

Summary of the main conditions



The following points have been summarised from the Memorandum and Articles of Association and are intended only as a brief guide, not as a substitute for the rules of membership. A full copy of the Memorandum and Articles of Association of the Construction Industry Research and Information Association is available on request.

Member representatives

All member organisations appoint an individual to act as their Nominated Representative. This is the person who acts as the member's representative to the Association and in whom the voting rights at General Meetings vest.

All member organisations also have the right to appoint a Council Representative. This person is authorised to attend and vote at Council meetings and represent their organisation thereat. They may be the same person as the Nominated Representative.

Minimum period of membership

The minimum period of membership is one year.

Resignation

Member organisations must give six months notice of resignation. The named subscription is payable during this period, and all named benefits apply.

Council

The Council is the senior representative body of member organisations and meets regularly to advise and consult with the Association and its Executive Board. Members have the right to be represented on Council through their Council Representative.

Voting at General Meetings

The Nominated Representative of member organisations or their proxy may vote.

Liability of Members

On winding-up of the Association, the liability of Members is limited to £10.

Notification of changes to organisation

The Nominated Representative should inform CIRIA of any changes to its organisation, particularly in terms of number of staff or turnover that will have an effect on its subscription band.

**CIRIA Membership
Application form**
gain the CIRIA advantage

CIRIA Membership

Application form

Please complete this application in block letters.

Completed applications should be returned to:

Customer Services, CIRIA, Griffin Court, 15 Long Lane, London EC1A 9PN
or Fax: +44 (0)20 7549 3349

Your member welcome pack will be despatched by return post.

Name of organisation

Your name

Organisation address

Postcode

Tel

Fax

Email

hereby apply to be admitted as a Member of the Construction Industry Research and Information Association (CIRIA) subject to the conditions and terms of reference for membership, and at an initial annual subscription (see fees page) of:

£ _____ (plus VAT)

Signed

Date

Full name of signatory

Job title

Payment details

Please invoice me at the above address with purchase order number _____

I enclose a cheque for £ _____ made payable to CIRIA

I wish to pay by direct debit, please send me the instruction

Annually Twice yearly Monthly

We nominate **Name** _____

to be our Representative and to exercise all rights of membership on our behalf. We agree to conform to the requirements of the conditions and terms of reference. Their details are:

Job title

Tel

Fax

Email

If applicable, please provide all the related/subsidiary companies that you wish to be included in your membership on a separate sheet.

CIRIA Membership

Fees

Organisations supplying or procuring construction related services are eligible to become CIRIA Members. Payment is through annual membership fees agreed in advance.

Contractors, clients and suppliers

| Size | Turnover* (£M) | Fee |
|--------------------|----------------|--------|
| Micro | £20 | £1,500 |
| Small | up to £124 | £3,000 |
| Medium | £125 – £374 | £6,000 |
| Large ⁴ | more than £375 | £9,000 |

Professional practices¹ and consultants

| Size | Number of staff ² | Fee |
|--------------------|------------------------------|--------|
| Micro | Up to 50 | £1,500 |
| Small | 51 to 249 | £3,000 |
| Medium | 250 – 749 | £6,000 |
| Large ³ | more than 750 | £9,000 |

* Annual turnover

¹ Including local authority design organisations.

² All UK staff, including all professional, technical and managerial staff, and all support staff (secretarial, administrative etc).

³ More than 2000 by negotiation.

⁴ More than £2bn by negotiation.

Academic Institutions

Annual Fee £3,000

The following book club subscription is included within your annual membership.

Book Club subscription included

CBC Gold Nil (normally £695)

All membership fees quoted are exclusive of VAT.