

# Associate Membership

## Summary of the main conditions



The following points have been summarised from the Memorandum and Articles of Association and are intended only as a brief guide, not as a substitute for the rules of membership. A full copy of the Memorandum and Articles of Association of the Construction Industry Research and Information Association is available on request.

### Representatives of Associate Members

All Member organisations appoint an individual to act as their Nominated Representative. This person will be the key point of contact with CIRIA.

### Minimum period of membership

The minimum period of membership is 12 months.

### Resignation

Associate Member organisations must give three months notice of resignation. The named subscription is payable during this period, and all named benefits apply.

### Council

The Council is the senior representative body of member organisations and meets regularly to advise and consult with the Association and its Executive Board. Only Core Members have the right to be represented on Council, however, Associate Members may be granted this right by invitation.

### Voting at General Meetings

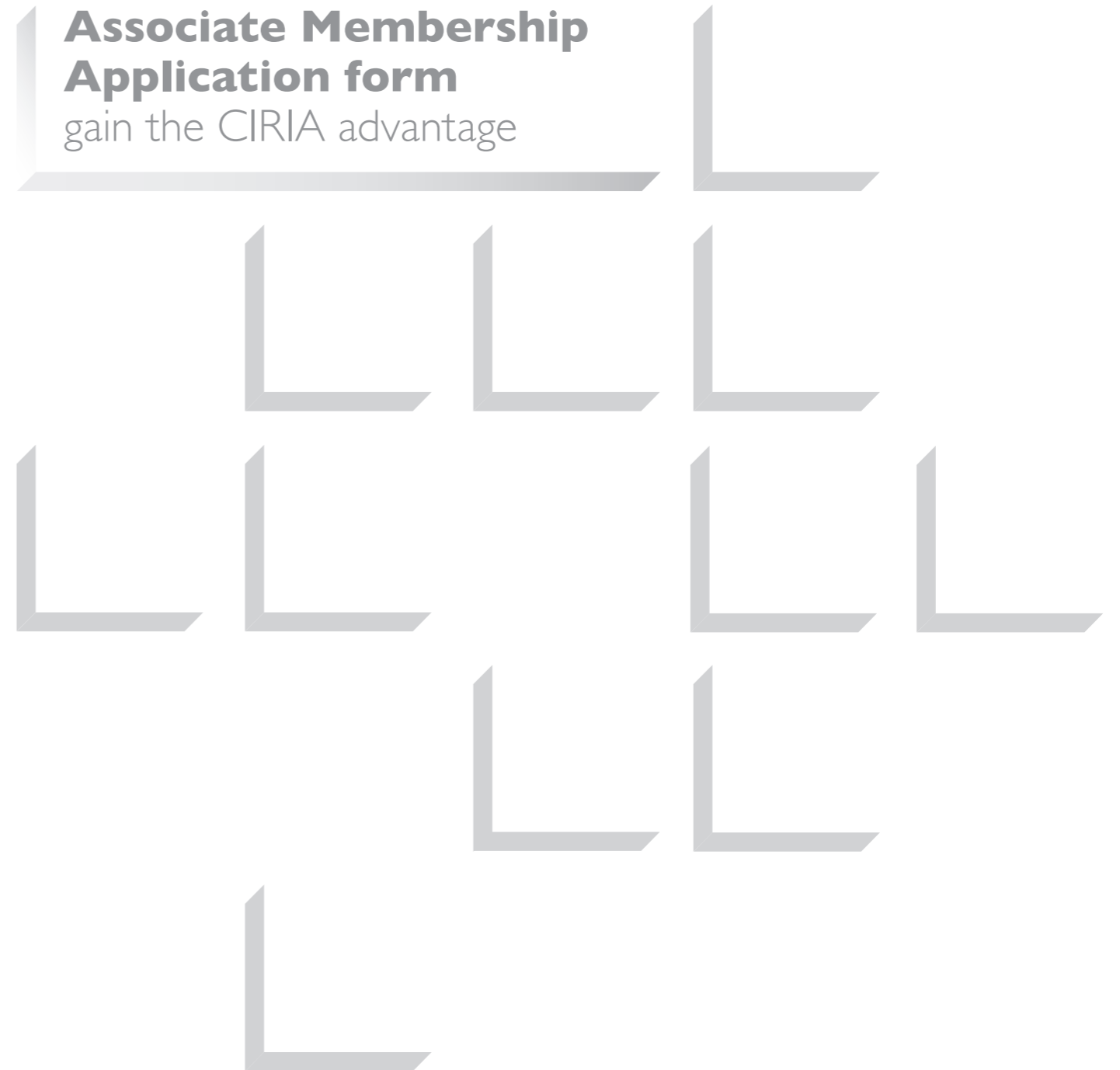
The Nominated Representative of Associate Member organisations do not have any voting rights.

### Notification of changes to organisation

The Nominated Representative should inform CIRIA of any changes to its organisation, particularly in terms of number of staff, turnover or construction spend that will have an effect on its subscription band.

## Associate Membership Application form

gain the CIRIA advantage



# Associate Membership

## Application form

Please complete this application in block letters.

Completed applications should be returned to:

Customer Services, CIRIA, Griffin Court, 15 Long Lane, London EC1A 9PN  
or Fax: +44 (0)20 7549 3349

Your member welcome pack will be despatched by return post.

### Name of organisation

### Your name

### Organisation address

### Postcode

### Tel

### Fax

### Email

hereby apply to be admitted as a Core Member of the Construction Industry Research and Information Association (CIRIA) subject to the conditions and terms of reference for membership, and at an initial annual subscription (see fees page) of:

£ \_\_\_\_\_ (plus VAT)

### Signed

### Date

### Full name of signatory

### Job title

### Payment details

Please invoice me at the above address with purchase order number \_\_\_\_\_

I enclose a cheque for £ \_\_\_\_\_ made payable to CIRIA

I wish to pay by direct debit, please send me the instruction

Annually  Twice yearly  Monthly

We nominate **Name** \_\_\_\_\_

to be our Representative and to exercise all rights of membership on our behalf. We agree to conform to the requirements of the conditions and terms of reference. Their details are:

### Job title

### Tel

### Fax

### Email

If applicable, please provide all the related/subsidiary companies that you wish to be included in your Associate Membership on a separate sheet.

# Associate Membership

## Fees

Organisations supplying or procuring construction related services are eligible to become CIRIA Associate Members. Payment is through annual membership fees agreed in advance.

### Contractors, clients and suppliers

Size	Turnover* (£M)	Fee
Small	up to £124	£3,000
Medium	£125–374	£6,000
Large <sup>4</sup>	more than £375	£9,000

### Professional practices<sup>1</sup> and consultants

Size	Number of staff <sup>2</sup>	Fee
Small	up to 249	£3,000
Medium	250–749	£6,000
Large <sup>3</sup>	more than 750	£9,000

\* Annual turnover on construction work

<sup>1</sup> Including local authority design organisations.

<sup>2</sup> All UK staff, including all professional, technical and managerial staff, and all support staff (secretarial, administrative etc).

<sup>3</sup> More than 2000 by negotiation.

<sup>4</sup> More than £2bn by negotiation.

Organisations including separate groups operating as contractors and professional practices pay an aggregate subscription negotiated to cover the two activities.

### Academic Institutions

Annual Fee	£2,500
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The following networks and book club subscriptions are included within your annual membership.

All membership fees quoted are exclusive of VAT.

### CIRIA network subscription included

Large	Nil (normally £1,000)
Medium	Nil (normally £700)
Small	Nil (normally £300)

### Book Club subscription included

CBC Gold	Nil (normally £695)
CBC Bronze	Nil (normally £245)